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CHARITY CARE POLICY

Purpose:

Sometimes Tejas Anesthesia, P.A. will deliver care to those who are financially unable to pay for the care and services provided. Upon proof of those circumstances and at the discretion of the treating physician, this practice may render care for free or reduce the charge as a charitable community service. In all circumstances, this office is committed to delivering quality medical care. This policy is intended to comply with the provisions of Texas Occupations Code Chapter 101.

Procedure:

- At all times, the dignity and confidentiality of the patient or family member requesting charitable care will be protected.
- All requests for charitable care must be requested in writing to the Billing Director. All efforts will be made to work out a payment arrangement with the patient.
- The Billing Director, in consultation with the treating physician as necessary, will decide whether the patient requesting charitable care has a real need for free or reduced fee care. The Billing Director will confirm that any applicable physician manuals and/or contracts are reviewed to ensure the practice follows any procedure that may be demanded by a particular insurance carrier when granting charitable care to a patient who has coverage through a third party payer but is financially indigent.
- The Billing Director will ensure that the patient is asked if any source other than the patient is legally responsible for the patient's medical bill (e.g., local welfare, guardian, other insurance).
- A notice informing patients that the policies on billing practices and charity care are available on the company website will be posted in our offices.